

ARKANSAS DEPARTMENT OF PARKS AND TOURISM
REGIONAL TOURIST ASSOCIATIONS
PERFORMANCE BASED INCENTIVE PLAN FORM

Region Name: _____ Due Date: _____

NOTIFICATION OF REGIONAL MEETING *

* Meeting notification should be for **future meetings**, not for meetings that have already occurred or will occur before this form is due to Parks and Tourism.

will have a: _____ Regular meeting _____ No meeting this month
 _____ Special meeting _____ Court ordered meeting
 _____ Annual meeting

to be held: Date of meeting _____
 Time of meeting _____
 Location of meeting _____

PREVIOUS MEETING MINUTES

Minutes of the last regular, annual, special, or court ordered meeting are attached: _____ Yes _____ No
Date of meeting: _____

MONTHLY INQUIRIES REPORT

Monthly inquiries, on the approved form, are attached: _____ Yes _____ No

MEMBERSHIP INFORMATION

Number of members at beginning of the month _____
Number of members added during the month + _____
Number of members dropped during the month - _____

Number of members at the end of the month

** Advertising Committee Chairperson (signature)

**President or Secretary (signature)

**** Signatures CERTIFY all of the above information is accurate and submitted in compliance with the Arkansas Nonprofit Corporation Act and the Regional Tourist Association Rules and Regulations. Notification of changes to all of the above information will be submitted in writing to all affected parties in accordance with section 4-33-705 of the Arkansas Nonprofit Corporation Act.**