

September 21, 1984

Park Directive No. 2001

RECEIPTS FOR MONEY TRANSACTIONS

Park personnel must provide the visitor with a receipt on any transaction involving money.

The guest will be given a cash register receipt on all transactions for which the department does not have a printed receipt, i.e. SUR, MCR, Guest Registration Receipt, Camper Permit Receipt, Fishing License and Trout Stamps. If the park's cash register does not have the feature for providing cash register receipts, then the superintendent should notify the Regional Supervisor who will contact the Manager of Operations or Administrator of Revenue Services.

Under certain circumstances the guest will not want to maintain the receipt, for example at the pool, therefore, the park needs to have a trash receptacle available for the guest to properly dispose of the receipt.

Effective Until Superseded

P.D. #2001

Approved By

  
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RICHARD W. DAVIES, Director  
Arkansas State Parks